

Daily Scrum Meeting Minutes:

Date: 09/30/2025

Attendees: Barbara Andino, Amelia DiGennaro, Damian Figueroa-Gonzalez, Moath Hussein

Start time: 10:30 pm

End time: 10:50 pm

Sprint 3, Day 2

Barbara Andino:

- How many hours have I worked since the last meeting?
 - 3 hours
- What was done since the last scrum meeting?
 - I drafted preliminary definitions for each level of likelihood x impact. I am using the rough draft made of the risk matrix structure to add new information.
- What is planned to be done until the next scrum meeting?
 - I plan to refine the scoring definitions and prepare a short explanation to the team to receive feedback.
- What are the hurdles?
 - None at the moment.

Amelia DiGennaro:

- How many hours did I work since the last meeting?
 - 3 hours
- What was done since the last scrum meeting?
 - I started to outline the framework for evaluating the impact levels of each threat and drafted the criteria that can be consistently applied across the threats list.
- What is planned to be done until the next scrum meeting?
 - I plan to continue working on the draft of the framework and add more detailed scoring guidelines.
- What are the hurdles?
 - None at the moment.

Damian Figueroa-Gonzalez:

- How many hours did I work since the last meeting?
 - 3 hours
- What was done since the last scrum meeting?
 - Since the last scrum meeting, I started drafting risk levels and rationales for some of the higher-priority threats.
- What is planned to be done until the next scrum meeting?
 - I plan to continue documenting risk levels for additional threats and refine the rationales.
- What are the hurdles?
 - None at this moment.

Moath Hussein:

- How many hours did I work since the last meeting?
 - 3 hours
- What was done since the last scrum meeting?
 - Collect sample methodologies, such as qualitative measures and quantitative frequency models, to compare various methods for evaluating probabilities.
- What is planned to be done until the next scrum meeting?
 - Using a USB drop attack scenario, prepare a typical case study to demonstrate how the probability assessment framework is applied in real world situations.
- What are the hurdles?
 - None for today